

Global Membership Approach (GMA) MD Support Coordinator

Term – 18 months

As the GMA Multiple District Support Coordinator, you will coordinate the efforts of the Districts re the Global Membership Approach

Actions for Success

- Liaise with District GMA Teams and ensure that District workshops re Team, Vision, Action and Success are held within the timeframes.
- Familiarise yourself with all GMA materials and available tools
- Keep GMA Multiple District goal targets updated
- Chair meetings with your GMA Leads to track action planning progress.
- Provide a GMA progress report to the GMT National Coordinator and the MD 201 Council.
- Encourage recruitment of enough resources to cover all focus areas.
- Attend other meetings as necessary pertaining to GMA.
- Collaborate with GAT National Coordinator Team on initiatives.

Measuring Success

- Each District has held the four workshops.
- Each District has developed a 5-year strategy that can be measured.
- Each District has completed a SWOT Analysis.
- Documented plans in each focus area are being actioned.
- Training for Team Leads and Team members of focus groups has been organised.
- Regular communication in regard to GMA has been produced and delivered to Districts
- Regular communication is prepared for upload to LCI.

Reporting

The GMA MD Support Coordinator will report to the GMT National Coordinator

The GMA MD Support Co-ordinator will liaise with the GMA Support Team and the GMA District Lead of each District.

Global Membership Approach (GMA) MD Support Coordinator

Experience & Qualifications

- Passionate about Lions and is invested in the Organisation's future.
- Leads by example
- Excellent Communication and Facilitation Skills
- Multi Tasker and able to use technology (Email, Microsoft 365 and office, MyLCI, LCI website, social media
- Planning and organising by defining tasks and milestone to achieve objectives, whilst ensuring optimal use of resources.

Skills

- Ability to recognise and research any shortcomings in the Lions MD Insurance programme.
- Ability to be pro-active in relation to Insurance pertaining to the Lions organisation.
- Good computer skills and the ability to use e-mail, word processing software, social media and web-based software to communicate with stakeholders and manage the program.

Personal Attributes

- Have high personal integrity.
- A personality which will foster and maintain harmony within the Committee.
- Have an understanding of interpersonal relationships and have a willingness to resolve conflicts, accept and implement decisions.
- Be receptive to enquiries from fellow Lions and have a willingness to re-act to such enquiries.

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| Revision No. | 1.0 | Relates to: | GMT - GMA |
| Revision Date | 22/6/22 | Applies to | Position Holder |
| Author | Ann Eldridge | Authorised by | Executive Officer |