

## District Risk Management Position

### Background

The District Risk Management Officer encourages and supports a strong Risk Management culture within the District. He/she develops risk management resources and advises the District and Clubs on methods and strategies to identify and assess risks related to projects and activities.

### Responsibilities

- To develop resources and tools to assist in risk management at club and district level.
- To promote a strong risk management approach and culture in projects and activities within the district.
- Advise clubs on risk management and insurance matters, in collaboration with the Multiple District Insurance, Risk Management and Child Safe Committee.

### Duties

Develop risk management resources and tools at club and district level.

- Promote the MD201 Risk Management Manual.
- Train and inform District and club members on the risk management approach within the manual.

Promote a strong risk management culture and approach

- Encourage the District and Clubs to discuss risk management as a key step in the planning for projects and activities.
- Promote changes and development in State government laws and regulations related to risk management.
- Advise the insurance and risk management committee on incidents, including near hits or close calls where appropriate.

Advise clubs on risk management and insurance matters

- Stay informed about developments and improvements promoted by the Multiple District Insurance, Risk Management and Child Safe Committee.
- Promote maintain contact with clubs to support them with information about risk management and insurance.
- Promote the risk management approach at District Conventions and all District Events.

# Person Profile

## Structure

The District Risk Management Officer supports the District Cabinet. Each District Governor will determine the specific structure for the role

## Attendance

The District Risk Management Officer is required to attend the following meetings and events.

- District Convention
- Others TBA

*District to detail reimbursement policy*

## Committees & Program Responsibilities

- Be a member of the District Convention or other District Event Planning Committees.

Revision No.	1.0	Relates to:	Risk Management
Revision Date	08/11/21	Applies to	Position Holder
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