

Position Statement



Global Membership Team (GMT) National Coordinator

Special Conditions

1. Under MD201 Policy, the GMT Multiple District Coordinator is designated as the Membership National Coordinator for MD201 and is a member of the Management Group.
2. The position is appointed by the Council of Governors on the recommendation of the Nominations Committee.
3. The period of the appointment is 3 years.

Background

The Membership National Coordinator provides advice to Council on all matters within the portfolio below. The term is consistent with the GMT Area Leader role; 3-years subject to annual confirmation of appointment by the International President.

Position Statement

Responsibilities

The applicant should refer to the [position statement for the Global Membership Team Multiple District Coordinator as shown on the LCI website](#). This describes the key actions and performance indicators for the role.

Note: In MD201, references to “Mission 1.5” should be read as equivalent to the “Big Audacious Mission(BAM)”

Applicants should address these “Actions for success” in their application.

Additional Duties (As National Coordinator)

- To lead and guide the MD201 Membership Committee.
- To contribute to the planning of membership development activities included in the Multiple District Convention.
- To advise the MD201 Council, through the Membership Committee, on issues, challenges and opportunities within the portfolio of the position.
- To manage the financial and accountability requirements for the MD201 Membership Committee including contributing to the preparation of the budget.
- To attend meetings of the Management Group, Council, Convention as required by Council.

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- To submit an annual report on all relevant projects for inclusion in the MD201 Convention Reports.
- To attend District conventions, when invited, to promote and inform on current developments within the Membership portfolio.

Structure

With respect to responsibilities under the control of the Multiple District, the Membership National Coordinator is supervised by the Executive Officer and is a member of the Multiple District Management Group.

Attendance

The National Coordinator is required to attend the following meetings and events.

- National Convention
- Meetings of the Multiple District Management Group
- Council meetings, including all Standing Committees

Travel and accommodation expenses for approved meetings are covered by the Multiple District.

Experience, Skills & Personal Qualities

The ability to understand, organise and manage the diverse operations of the projects within the portfolio reliably and in a timely manner.

- A personal record of success in building clubs, supporting and retaining members.
- Strong written and verbal communication skills.
- Strong presentation and group facilitation skills.
- An ability to think strategically.
- A positive attitude and the ability to manage relationships effectively at all levels.
- A sound knowledge of Lions Clubs International and Lions activities within the Multiple District.
- Integrity and personal standards consistent with the ethics of Lions Clubs International.
- Demonstrated ability to manage and account for financial and material resources.

Committees & Program Responsibilities

- Council Membership Committee
- GMT Personnel and Committees and determined from time to time by LCI

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