

## Australian Lions Children's Cancer Research Foundation (ALCCRF) Trustee

### Responsibilities

The occupant of this position will be responsible to the Youth & Community Projects Committee through the ALCCRF Committee Chairman for:

- Actively promoting the activities of the Australian Lions Childhood Cancer Research Foundation.
- Establishing good communication and a working relationship with other philanthropic children's cancer research agencies.
- With other Trustees coordinating all matters pertaining to the activities of the ALCCRF.
- Reporting all activities pertaining to the portfolio to the MD Chairman.

### Duties

- Assist the District Chairmen with all matters relating to the ALCCRF and act as a resource person.
- Actively promote the ALCCRF as a major initiative of MD201 Lions
  - Assist in raising awareness of the Foundation and its purpose with Lions Clubs and the wider community.
  - Together with other Trustees develop marketing strategies to promote the Foundation.
  - Develop promotional materials such as brochures and videos
  - Seek funding support from the corporate/government sectors.
- Ensure effective management of ALCCRF revenue ensuring funds are expended on research projects as defined in the Trust Deed.
- Undertake specific ALCCRF roles as allocated by the Chairman.
- Actively follow up with Lions Clubs with regard to donations to the Foundation.
- Encourage a forum and display at District Conventions.
- Assist the ALCCRF Chairman with all activities at the Multiple District Convention including a static display, and presentations to convention delegates as required.
- Participate in all meetings as called by the MD Chairman of the Australian Lions Childhood Cancer Research Foundation.

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