

Global Service Team MD201 Disaster Recovery Coordinator

POSITION STATEMENT

Responsibilities

- Responsible to Council, through the Global Service Team Area Leader
- Achieve the Council's Objectives as they relate to Disaster Recovery efforts

Duties

- Offer Advice and support to District Governors and their District Disaster Coordinators in the event of a major disaster in their District, or across several Districts
- Encourage Districts and Clubs to work together in the event of large scale disasters
- Build good working relationships and mutual trust with all District Disaster Coordinators
- Liaise with Council Chairperson, Australian Lions Foundation and Districts in the coordination of Disaster Fund Raising Appeals, and the disbursement of funds, in relation to Disaster Recovery activities.
- Work with District, MD201 and ALF in the promotion and P/R aspects of Disaster Relief Activities and Appeals
- Forge links with other contact partners for mutual support in time of disaster e.g. Team Rubicon Australia, Aussie Helpers, Blaze Aid etc.
- Report to each Council Meeting through the GST Coordinator on matters or actions taken as part of the Coordinators duties.
- Implement resolutions of the MD 201 Council in relation to Disaster Recovery matters
- Submit an annual report for inclusion in the MD 201 Convention reports.

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Author	John Muller	Authorised by	Executive Officer

PERSON PROFILE

Experience

- A sound knowledge of the International Association of Lions Clubs and Lions activities at all levels within the Multiple District.
- An understanding on MD201 and Australian Lions Foundation (ALF) Resources
- Experience in organising and supervising major Lions projects - preferably at Multiple District level and at least at District level.
- Experience in, or knowledge of, Disaster Recovery following major events will be useful
- Experience in dealing with the public, with proven ability to build long-term relationships for mutual benefit

Skills

- Possess strong written and oral communications skills.
- Ability to react quickly, assess needs, make informed decisions and present recommended actions on all aspects of Disaster Recovery.
- Ability to prioritise, set and meet deadlines, and present recommendations in a clear and concise manner.
- Possess good skills in using computer-based technology to communicate with members by e-mail and social media, Text messaging and other Mobile Device messaging applications as appropriate

Personal Attributes

- Recognised leadership qualities with high personal integrity.
- Self-motivated person with the ability to work independently
- Capable of working with a range of people and a willingness to listen to, and communicate with, members of the Public and other Lions Committees.
- A caring and enthusiastic approach that will foster and maintain strong relationships within our Lions framework, and externally with other contact partners

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