

# Lions Insurance & Risk Management Committee Chairperson

## POSITION STATEMENT

### Responsibilities

Responsible to the 201 Multiple District Council of Governors to advise on all matters relating to insurance and risk management pertaining to Lions Clubs in the Multiple District.

### Duties

- To co-ordinate and oversee the activities of the Committee.
- To maintain liaison with the appointed Broker and the Lions Insurance Programme Consultant.

### Person Profile

The Chairman of the Insurance & Risk Management Committee should possess the following experience, skills and personal attributes:

### Experience & Qualifications

- Should have a minimum of 10 years' experience in the General Insurance Industry.
- Preferably should have been a Qualified Practising Insurance Broker, and/or a Fellow or Associate of the Australian Insurance Institute and/or have served as an Executive of a General Insurance Company.
- Should ideally have experience and/or knowledge of Risk Management.

### Skills

- Sound written and oral communications skills.
- Ability to make professional judgement and interpretation of advice given by the Approved Insurance Brokers.
- Ability to conduct and control Committee meetings both face to face and telephone conference links.
- Ability to formulate, present and justify the financial affairs of the Committee.
- Ability to set priorities and meet deadlines and present reports in a clear and concise manner.

Revision No.	1.0	Relates to:	Human Resources
Revision Date	2 February 2010	Applies to	Position Holder
Author	Alison Sutton	Authorised by	Executive Officer

## PERSON PROFILE

- Recognised leadership qualities with high personal integrity.
- A personality which will foster and maintain harmony within the Committee.
- Have an understanding of interpersonal relationships and have a willingness to resolve conflicts.
- Ability to take initiatives and make and implement decisions.

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