



## AUSTRALIAN LIONS FOUNDATION

ABN 41 413 803 073

### DISASTER ASSISTANCE GRANTS - ACCOUNTABILITY FORM

#### **Please note the following Instructions**

**Disaster Assistance Grants** are provided to Districts on request from Districts Governors. The requests may be for local individual support for one-off needs (such as family house fires) through to isolated District impacts such as fire or flooding to larger nationally impacted disasters where major support is needed and where it impacts a number of Districts. Funds are immediately available to Districts to provide support to Clubs who are assisting. Once a grant has been provided, the Foundation seeks confirmation from each District that the disbursement of funds has been completed as per the instruction criteria and signed-off by that District.

#### **To ensure this requirement is completed, please follow the instructions below:**

1. On the reverse side of these instructions please complete details of the Disaster Grant you have received.
2. Provide a listing of how this grant has been disbursed - eg vouchers purchased for provision of food, water and clothing, accommodation and small household items etc..
3. **For Local Emergency and Disaster Assistance Grants** ( Minor/Major), the completed form should be returned to the Grants Chairman- Australian Lions Foundation within 60 days of receipt of funds as it is expected that by this time all such funds to be disbursed.
4. **For Disaster Recovery Grants** (which are expected to be expended over a longer period) a report should be completed on a quarterly basis ( each 90 days) advising expenditures to date and remaining balance to be expended over the coming period. This should be forwarded to the Grants Chairman – Australia Lions Foundation

#### **PLEASE NOTE:**

**Local Emergency Grant Funds** are only to be used to provide immediate necessities such as clothing, bedding, food, school requisites, temporary shelter etc - alcohol, children's toys etc are NOT emergency necessities and therefore such funds cannot be used for these items

**Disaster Assistance Grant Funds** are only to be used to provide immediate necessities such as clothing, bedding, food, school requisites, temporary shelter etc - alcohol, children's toys etc are NOT emergency necessities and therefore such funds cannot be used for these items

**Disaster Recovery Grant Funds** are mainly designed to take effect after immediate needs have been met, to assist in ways which will help those affected rebuild their lives (eg cleaning up after flood or fire damage, provision of smaller white goods etc.)

The completed form and supporting information, and any funds not expended, must be returned within 60 days to The Chairman, Australian Lions Foundation, whose address is printed under the Foundation's Committee Listing in the current Multiple District 201 Directory.

YOUR CO-OPERATION IN THESE MATTERS IS GREATLY APPRECIATED



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## DISASTER ASSISTANCE GRANT ACCOUNTABILITY FORM

Local Emergency Grant	Minor Disaster Assistance Grant	Major Disaster Assistance Grant	Recovery Assistance Grant
\$1,500 per adult \$500 per Child	\$10,000	\$20,000	(as determined)
<b>Indicate below the Assistance Grant received and amount</b>			

<u>CLUB OR DISTRICT</u> .....	<u>DISTRICT</u> .....
<u>AMOUNT GRANTED</u> \$.....	<u>DATE GRANT RECEIVED</u> .....

### DETAILS OF EXPENDITURE

<u>NAME OF SUPPLIER</u>	<u>ITEMS/VOUCHERS PURCHASED</u>	<u>AMOUNT</u>
<b>TOTAL EXPENDITURE</b>		<b>\$</b>

<b><u>If Grant Funds were not fully expended please indicate the amount and attach cheque or advise electronic transfer details of those funds to Australian Lions Foundation.</u></b>	
Transfer details/date .....\$ _____	
<u>Contact Name re Queries</u> ..... (Please Print)	
<u>Phone</u> .....	<u>Email</u> .....
<u>Signature</u> .....	<u>Club/District Position</u> .....