

MD 201 Lions Clubs International Foundation Chairperson

POSITION STATEMENT

Responsibilities

Responsible to the 201 Multiple District Council of Governors for the:

- Co-ordination of LCIF projects reports for Council of Governors
- Serve on the Lions Australian SightFirst Grants Committee and represent the Committee on the Vision 2020 Australia's Global and Aboriginal committees
- Organise LCIF booth at MD201 Conventions
- To see that the recommendations submitted by LCIF projects are brought before the Council Meeting

Duties

- To keep in regular contact with LCIF project chairpersons either by phone or email.
- Ensure regular reports are sent to the Marketing Committee Chairperson for the Council of Governors.
- To attend all meetings called by the Marketing Committee Chairperson and respond to requests by the Council Chairperson and Council of Governors.
- To co-ordinate Annual Reports for inclusion in Convention papers.
- To submit to the Marketing Committee Chairperson
 - input into draft Management Plan on an annual basis
 - an annual budget submission

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Revision Date	18 October 2011	Applies to	Position Holder
Author	Rob Oerlemans	Authorised by	Executive Officer

PERSON PROFILE

The Chairperson of above portfolio should possess the following experience, skills and personal attributes

Experience

- A thorough understanding of all matters pertaining to this portfolio.
- Experience controlling staff and obtaining results
- Experience in knowing how Lions, Clubs and Districts think and operate

Skills

- The ability to organise and obtain best results from people
- The ability to make presentations at district and multiple district conventions and reply to any questions that may be forthcoming
- The ability to make recommendations regarding the improvement of the operations of role
- The ability to meet deadlines and submit the reports in an efficient manner
- The ability to be able to work efficiently, computer literate and work within the parameters of the budget

Personal Attributes

- To be able to recognise Lions with skills and integrity
- A self-starting person who will work tirelessly to improve his/her portfolio
- Capable of working with people
- A warm and caring personality able to maintain harmony and cope with the problems of communication

For Reference:

LCIF MD201 Co-ordinator – Roles and Responsibilities – published LCIF MDC RR EN 9/08

Position Description

As a respected Lion, you will serve as an ambassador for Lions Clubs International Foundation (LCIF) in your multiple district. You have been chosen for this position because of your demonstrated leadership ability and commitment to the philanthropic and humanitarian service ideals of LCIF. By serving in this position, you will help create a stronger LCIF, enabling the Foundation to advance its humanitarian work in your community and around the world.

As a volunteer co-ordinator for LCIF, you will be asked to carry out the following critical responsibilities:

- Educate Lions about the mission and success of LCIF and its importance to LCI
- Lead a team of LCIF district co-ordinators

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- Assist with all aspects of LCIF fund-raising in your multiple district

You are joining a world-wide network of volunteer co-ordinators for LCIF. Around the globe nearly 900 Lions will be recruited to lead the LCIF efforts in their districts and multiple districts. Like you, these leaders will be appointed to help strengthen LCIF – your Foundation – and through the co-ordinated efforts of this team, volunteer co-ordinators will help LCIF create a better world.

The LCIF Multiple District Co-ordinator (MDC) is appointed by the LCIF Board of Trustees for a three year term. MDCs report to the LCIF Chairperson and LCIF Advisory Committee. Because this position is so critical to the future of our Foundation, it is subject to replacement if necessary. As your position is newly created, it is anticipated that your job responsibilities will vary and/or expand as new aspects of the LCIF Development Plan are implemented. Flexibility will be key to the successful implementation of this program.

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