

Lions Insurance Committee Chairperson

POSITION STATEMENT

Responsibilities

Responsible to the 201 Multiple District Council of Governors to advise on all matters relating to insurance and risk management pertaining to Lions Clubs in the Multiple District.

Duties

- To co-ordinate and oversee the activities of the Committee.
- To maintain liaison with the appointed Broker and the Lions Insurance Programme Consultant.

Person Profile

The Chairman of the Insurance Committee should possess the following experience, skills and personal attributes:

Experience & Qualifications

- Should have a minimum of 10 years experience in the General Insurance Industry.
- Should be a Qualified Practising Insurance Broker, and/or a Fellow or Associate of the Australian Insurance Institute.
- Should ideally have experience in Risk Management.

Skills

- Sound written and oral communications skills.
- Ability to make professional judgement and interpretation of advice given by the Approved Insurance Brokers.
- Ability to conduct and control Committee meetings both face to face and telephone conferlink.
- Ability to formulate, present and justify the financial affairs of the Committee.
- Ability to set priorities and meet deadlines and present reports in a clear and concise manner.

Revision No.	1.0	Relates to:	Human Resources
Revision Date	2 February 2010	Applies to	Position Holder
Author	Alison Sutton	Authorised by	Executive Officer

PERSON PROFILE

- Recognised leadership qualities with high personal integrity.
- A personality which will foster and maintain harmony within the Committee.
- Have an understanding of interpersonal relationships and have a willingness to resolve conflicts.
- Ability to take initiatives and make and implement decisions.

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